

This report is intended as an informative and unofficial summary of the matters discussed by the board. The formal record of this meeting, which includes the wording and disposition of motions (including abstentions), is contained in the official minutes.

**REPORT OF MEETING OF THE
UNIVERSITY OF SASKATCHEWAN BOARD OF GOVERNORS
BOARD ROOM, PETER MACKINNON BUILDING
Monday, December 12, 2016 and Tuesday, December 13, 2016**

Board members present: Lee Ahenakew (chair), Daphne Arnason, Joy Crawford, David Dubé, Kathryn Ford, Grant Isaac, Jay Kalra, Roy Romanow, Peter Stoicheff

Resource officers: Michael Atkinson, Karen Chad, Greg Fowler, Debra Pozega Osburn, Elizabeth Williamson (secretary)

Guests: Cheryl Carver, Associate vice-president Human Resources, agenda item 5 only; Julian Demkiw

Further information about the composition of the Board of Governors and its committees, as well as the bylaws and annual work plan of the Board, are available at

<http://www.usask.ca/secretariat/governing-bodies/board-of-governors/>

Agenda Item	Subject	Comments/Decisions
1.	<i>Identification of conflict of interest</i>	<p>The chair called the meeting to order at 1:35 p.m. on Monday, December 12, 2016 to consider item 6.1.2 brought forward by the governance and executive committee. The Board approved the appointment of Chancellor Roy Romanow to the Human Resources Committee and the Land and Facilities Committee, effective immediately. The Board meeting was suspended at 1:40 p.m. on Monday, December 12, 2016 and reconvened at 8:20 a.m. on Tuesday, December 13, 2016. The chair declared the meeting properly constituted for the transaction of business, with himself as chair and the university secretary as secretary. He started the meeting acknowledging that the Board was meeting on Treaty Six Territory and the Homeland of the Métis.</p> <p>The only potential conflict of interest identified was that of a member of the U of S Faculty Association.</p>
2.	Minutes of October 6, 2016 and October 27, 2016.	The minutes of October 6 and October 27, 2016 meetings were approved as circulated.

3.	Board only session	The Board met with the president only.
4.	Report of the President	The president spoke to his written report. The president also spoke to the search for the provost. Board of Governors approved the appointment of Dr. Anthony Vannelli as provost and vice-president academic for a five-year renewable term to commence on August 1, 2017 – pending execution of a mutually-agreed employment contract.
5.	Labour relations education session	The associate vice-president of Human Resources, Cheryl Carver, joined the meeting and presented on labour relations with the seven bargaining units on campus. She spoke to the context surrounding labour relations, union agendas, considerations for collective bargaining and roles in the bargaining process and fielded questions from the Board members.
6.1	Governance and Executive Committee	<i>The committee met on December 12. Members in attendance: David Dubé (chair), Lee Ahenakew, Kathryn Ford, Jay Kalra, Peter Stoicheff</i>
6.1.1	Minutes of Governance and Executive Committee, October 5, 2016	The minutes were received for information.
6.1.2	Appointment of Roy Romanow to standing committees	This matter was addressed earlier in the meeting, December 12, 2016.
6.1.3	Chancellor Emeritus appointment for Blaine Favel	The Board of Governors approved the appointment of Blaine Favel as Chancellor Emeritus, effective December 13, 2016.
6.1.4	Appointment of Colin Tennent to Meewasin Valley Authority (MVA) Board	The Board approved the appointment of Colin Tennent to the Meewasin Valley Authority board of directors for a renewable term commencing effective September 26, 2016 and ending June 30, 2019.
6.1.5	Appointment of a Board member to the vice-provost teaching and learning review committee	No Board representative was named to the review committee.
6.1.6	Review Board skills matrix, evergreen list, prospective appointment and re-appointments to the Board	This item was received for information.
6.1.7	President's mid-year update	This item was received for information.
6.1.8	Annual work plan and terms of reference	The Board of Governors approve the proposed amendments to the Board annual work plan for 2016/17 and to the Committee Terms of Reference attached to the Board Bylaws as outlined in the written meeting materials,

		effective immediately.
6.1.9	Appointment of primary legal counsel	The Board of Governors approved the appointment of McKercher LLP as primary legal counsel to the University effective January 1, 2017 for a period of three years. This appointment does not restrict the University from retaining other legal counsel for specialized services in cases where it is of benefit to the University to do so.
6.1.10	Independent legal counsel for Board of Governors	This item was received for information.
6.1.11	Annual report on related entities	This item was received for information.
6.2	Human Resources Committee	<i>The committee met on December 12. Members in attendance: Kathryn Ford (chair), Lee Ahenakew, Joy Crawford, Roy Romanow, Peter Stoicheff</i>
6.2.1	Minutes of the Human Resources Committee meeting of October 5, 2016	The minutes were received for information.
6.2.2	Exempt total rewards	The Board of Governors approved the proposed changes to the exempt total rewards, effective March 1, 2017.
6.2.3	Bargaining and labour relations update	This item was received for information.
6.2.4	Safety, environment, health and wellness update	This item was received for information.
6.2.5	Appointment of associate vice-president, services	The Board of Governors approved the appointment of Wade Epp as the Associate Vice-President, Services effective December 15, 2016.
6.2.6	Appointment of vice-dean, faculty engagement, College of Medicine	The Board of Governors appointed Dr. Keith Ogle as vice-dean, faculty engagement in the College of Medicine for a period of December 1, 2016 to May 31, 2018.
6.2.7	Update on the provost and vice-president academic	This item was addressed as part of the president's report in item 4 above.
6.3	Land and Facilities Committee	<i>The committee met on December 12. Members in attendance: Daphne Arnason (chair), David Dubé, Jay Kalra</i>
6.3.1	Minutes of the Land and Facilities Committee meeting October 5, 2016	The minutes were received for information.
6.3.2	Health Sciences project –final components (A and C wing renovations)	The Board of Governors granted Board 2 approval of the project, programme, design, schedule, and capital and operating budgets, for the Health Sciences – Final Components (including A and C Wing Renovations) project.

6.3.3	College Quarter Ice Facility (Board 2)	<p>The Board of Governors granted Board 2 approval of the Ice Facility in College Quarter with expanded seating capacity of 3,437.</p> <p>The motion was passed on the condition that the following matters be addressed:</p> <ul style="list-style-type: none"> • Administration commit to provide the Board updates regarding any future shortfall in funding and how financing of the shortfall could be addressed. It was noted that various potential sources of funding were discussed at the Land and Facilities committee meeting. • Further information will be provided to the Board on the business case of the project, which will include consultation with the Huskie Athletics Board of Trustees.
6.3.4	Purchase of Forest Centre Building in Prince Albert	<p>The proposed motion was deferred, to be brought to the Board when additional renovation costs are available subject to the availability of the property.</p>
6.3.5	Approval of projects under \$5 million	<p>The Board granted Board 1 and 2 approval of the final project location, programme, design, capital and operating budgets for the following projects:</p> <ul style="list-style-type: none"> • Agriculture Building – Transformers • Edwards School of Business – Experiential Learning Classroom Renovations 45 and 46 <p>AND</p> <p>The Board granted Board 1 approval of the project location and concept for the Education Building – Indian Teacher Education Program (ITEP) Renovations;</p> <p>AND</p> <p>The Board provided approval to acquire four quarters (approximately 640 acres) of land and associated improvements in the Rural Municipality of Blucher for the Forage and Cow-Calf Research and Teaching Unit;</p> <p>AND</p> <p>The Board approved the transfer of E ½ of 36-51-18-W3 and W ½ of 8-52-17-W3 (approximately 640 acres) to the University of Saskatchewan from the bequest of George Wells.</p>
6.3.6	WCVM – One Health Imaging and Oncology expansion and PET-CT Suite (Board 1)	<p>The Board of Governors granted Board 1 preliminary approval of the project location and concept for the Western College of Veterinary Medicine – One Health</p>

		Imaging and Oncology Expansion and PET-CT Suite.
6.3.7	Capital planning update	This item was received for information.
6.3.8	2017 Canada Foundation for Innovation (CFI) Innovation Fund proposals	This item was received for information.
6.3.9	Naming recommendation – Agriculture 2D11 – Farm Credit Canada	This item was received for information.
6.3.10	Update on Preston Crossing retail development	This item was received for information.
6.3.11	Sustainability annual update	This item was received for information.
6.3.12	Building systems and infrastructure	This item was received for information.
6.3.13	Major Capital Projects – status report and portfolio update	This item was received for information.
6.3.14	Update on delegated administrative approvals	This item was received for information.
6.4	Finance and Investment Committee	<i>The committee met on December 12. Members in attendance: Grant Isaac (chair), David Dubé, Jay Kalra, Greg Smith</i>
6.4.1	Minutes of the Finance and Investment Committee, October 5, 2016	The minutes were received for information.
6.4.2	Budget scenario analysis	This item was received for information.
6.4.3	Report on financial reserves	This item was received for information.
6.4.4	Capital funding strategy	This item was received for information.
6.4.5	Health Sciences final components (A-wing) internal loan	The Board of Governors approved an internal loan for the Health Sciences Project - Final Components (including A and C Wing Renovations); AND The Board of Governors approved repayment of the internal loan over 22 years from the annual operating budget contribution to RenewUS.
6.4.6.	Tuition rate approval	The Board of Governors approved the 2017/18 tuition rates as set out in Appendix A, effective January 11, 2017.
6.4.7	Quarterly financial report	This item was received for information.
6.4.8	University relations report	This item was received for information.
6.4.9	Pension administration items	The Board of Governors approved Plan Amendment P-65 for the University of Saskatchewan Non-Academic Pension Plan (attached as Appendix B) effective July 1, 2016;

		<p>AND</p> <p>The Board approved the appointments of Heather Fortosky to the Retiree Pension Committee for a 3-year term starting January 1, 2017 and Nimco Moumin to the Retiree Pension Committee for a 1-year term starting January 1, 2017 to fill the appointment of Kendra Dumont while she is on leave during that time.</p>
6.4.10	Banking Resolution update	The Board of Governors approved the Banking Resolution (attached to minutes as Appendix C) pertaining to banking signing authorities, and authorization of bank or brokerage accounts, effective December 13, 2016.
6.4.11	Endowment annual report and spending policy	<p>The Board approved the endowment spending policy for 2017/18 be reduced from the current level of 4.25% to 4.0%;</p> <p>AND</p> <p>a spending minimum threshold of 2.75% and maximum threshold of 5.25% based on the endowment's fund market value at April 30 be implemented to ensure consistent spending during periods of extreme market volatility.</p>
6.5	Audit Committee	<i>The committee met on December 12. Members in attendance: Joy Crawford (chair), Lee Ahenakew, Daphne Arnason, Grant Isaac, Greg Smith</i>
6.5.1	Minutes of the Audit Committee of October 3, October 5 and October 13, 2016 meetings	The minutes were received for information.
6.5.2	Outstanding action items	This item was received for information.
6.5.3	Report on audit services activities	This item was received for information.
6.5.4	Audit Services Charter	This item was received for information.
6.5.5	IT Security policy	The Board of Governors approved the Information Technology Security policy effective December 15, 2016; and the deletion of the Network Security policy effective December 15, 2016.
6.5.6	Enterprise risk management report	This item was received for information.
6.5.7	Insurance program report	This item was received for information.
6.5.8	Provincial auditor's planning memorandum	This item was received for information.
6.5.9	Internal control update	This item was received for information.
6.5.10	Outstanding legal matters report	This item was received for information.
6.5.11	Compliance declaration	This item was received for information.

7.	Communications	This item was received for information.
8.	Information	The Policy Oversight Committee annual report 2015-16 was provided to the Board for information. The President noted that the university had done an excellent job with the Sexual Assault Policy.
9.	Items from University Council	The Board approved the establishment of the David L. Kaplan Chair in Music effective July 1, 2018, pending Council's approval of the Chair. The Chair is being recommended by the Joint Committee on Chairs and Professorships to Council at its December 15, 2016 meeting.
10.	<i>Items approved by Board electronically since October 2016</i>	In November 2016, the Board unanimously approved by electronic ballot the appointment of the dean of the university library, Melissa Just, for a five-year term effective February 1, 2017.
11.	<i>In Camera session</i>	The Board met without the president or other administration present.
12.	Adjournment and date of next meeting.	The meeting adjourned at 12:40 p.m. The next Board meeting is scheduled for Tuesday, March 21, 2017.